

Procedure to apply for OD (Original Degree) through online

Follow the below guidelines to apply for OD (Original Degree)

Part – I: Registration

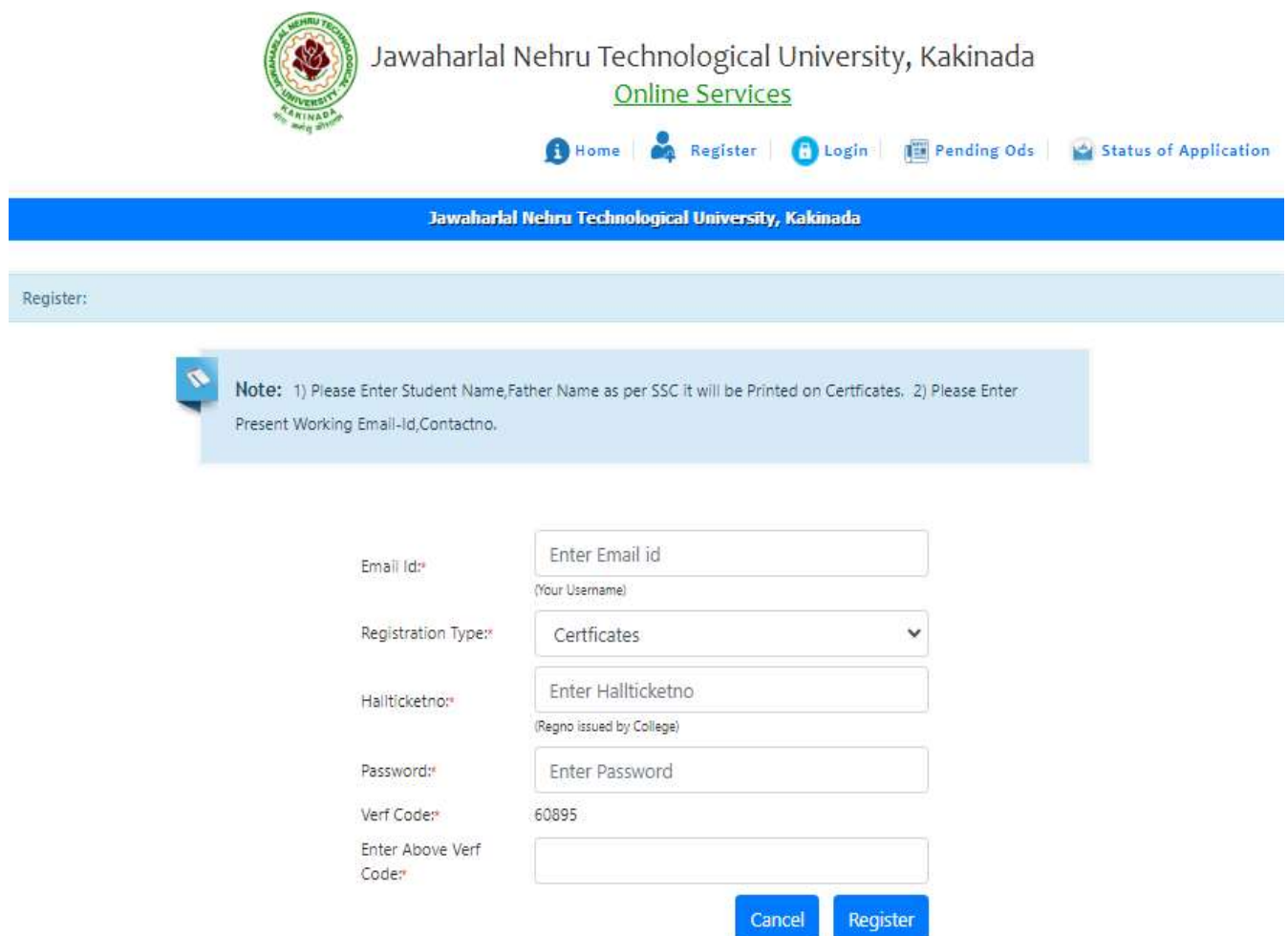
Part – II: Uploading the Documents

PART - I

Step 1: Go to https://od.jntuk.online/new_user.php & "Register"

Click on the “Register” button at TOP menu.

Step-2:- Please Enter Present Working Email-Id, Hall-ticket no, password.



The screenshot shows the registration page of the Jawaharlal Nehru Technological University, Kakinada. The page features the university's logo and name at the top, followed by a navigation bar with links for Home, Register, Login, Pending Ods, and Status of Application. Below the navigation bar is a blue header with the university's name. The main content area is titled "Register:" and contains a note about the registration process. The registration form includes fields for Email Id, Registration Type, Hallticketno, Password, and a verification code. The form also has a "Cancel" button and a "Register" button.

Note: 1) Please Enter Student Name,Father Name as per SSC it will be Printed on Certificates, 2) Please Enter Present Working Email-Id,Contactno.

Email Id:
(Your Username)

Registration Type:


Hallticketno:
(Regno issued by College)

Password:

Verf Code: 60895
Enter Above Verf Code:

Step-3:- Check Eligibility & Fees of Application

Note: If you are Eligible for **Applying Original Degree** it shows” You are eligible for applying Original Degree Certificate with fee of *** only.



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[Online Services](#)

Home Logout

Check Eligibility & Fees of Application


Hallticketno *

19A91A0515

Certificate Type *

--Select Certificate--

Cancel Submit



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[Online Services](#)

Home Logout

Check Eligibility & Fees of Application

Hallticketno *

19A91A0515

Certificate Type *

Original Degree

Cancel Submit

You are eligible for applying Original Degree Certificate with fee of 3500 only

Next>>

Note: Otherwise it shows below message and contact AEC Examination Center.



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[Online Services](#)

[Home](#) | [Logout](#)

Check Eligibility & Fees of Application

Hallticketno *

20A91A0515

Certificate Type *


--Select Certificate--

Cancel

Submit

Plz take first Provisional Certificate and CMM and then apply

PART - II



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Apply for another Certificate

Step By Step Procedure to apply Original Degree Certificate please follow the guidelines

➤ Terms and Conditions(step-I) Pending

➤ Upload Personal Details (Step-II) Pending

➤ Upload Documents (Step-III) Pending

➤ Bank Payment Fee (Step-IV) Pending

➤ View Data (Step-V) Pending

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Terms and Conditions (Step -I)

First click on **Terms and Conditions** then get the below window



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Back

[Instructions for Applying Original Degree Certificate](#)

Declaration:

☐ I hereby acknowledge that I have read and understood the terms and conditions as provided above.

Note: Check the “**Declaration**” and “**Submit**”.



[Apply for another Certificate](#)

Step By Step Procedure to apply [Original Degree Certificate](#) please follow the guidelines

- Terms and Conditions(step-I) Completed
- Upload Personal Details (Step-II) Pending
- Upload Documents (Step-III) Pending
- Bank Payment Fee (Step-IV) Pending
- View Data (Step-V) Pending

Upload Personal Details (Step-II)

- Please Enter the Details Carefully
- Enter Student name & Father name as per SSC
- Please verify the Student name, Father name Printed on Provisional Certificate as per SSC. **If any mistake found immediately correct your PC in University (Examination Section)** and then upload the modified details.
- Please Fill the appropriate Address for which the Applied Certificate will be Post
- Only the online applied original degree certificate will be sent by post
- The printed Migration certificate will not be send by post it should be collected from the university.
- Please Enter Valid Email Address and Contact Numbers
- The online application is kept in pending if there is any mistakes



- ➔ Please Enter the Details Carefully
- ➔ Enter Student name & Father name as per SSC
- ➔ Please verify the Student name, Father name Printed on Provisional Certificate as per SSC. **If any mistake found immediately correct your PC in University (Examination Section)** and then upload the modified details.
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- ➔ Please Enter Valid Email Address and Contact Numbers
- ➔ The online application is kept in pending if there is any mistakes

Note : You applied original Degree in Normal Mode

Halticket No*: 19A91A0515

Email Id*: tarunvenkatarameshyadav06@gmail.co

College Code * A9

Gender* ☐ Male ☐ Female

Name of the Candidate* Enter Your Name
(Strictly as per SSC)

Father Name* Enter Your Father Name

(Strictly as per SSC):

Aaadhar No*: Enter 12 Digit Aadhar No

Street Address*:

Address Line 2*:

City*:

State*:

Postal / Zip Code*:

Country*: India

Contact 1*:

Contact2:

Cancel

Save

• Original Degree Certificate will be send by Post

Upload Documents (Step-III)

- Don't upload the passport size photograph which is taken by the Mobile, Laptop etc.
- Upload a recent color passport size photograph as per the specifications given on the left. This photograph will be printed on the Original Degree certificate. The size of the photograph shall be between 50KB and 100 KB.
- Upload scanned (in color and clearly visible) copies of SSC, PC and CMM in pdf format. The maximum size of each document is 200 KB.
- Upload scanned (in color and clearly visible) copies of semester marks memos in pdf/Zip format. The maximum size of document is 500 KB.

➔ Dont upload the passport size photograph which is taken by the Mobile,Laptop etc.

➔ Upload a recent colour passport size photograph as per the specifications given on the left. This photograph will be printed on the Original Degree certificate. The size of the photograph shall be between 50kB and 100 kB.

➔ Upload scanned (in colour and clearly visible) copies of SSC, PC and CMM in pdf format. The maximum size of each document is 200 kB.

➔ Upload scanned (in colour and clearly visible) copies of semester marks memos in pdf/Zip format. The maximum

Sno	Scanned Copy	Browse	Upload	Status	Delete
1	AADHAR_FRONT	<input type="button" value="Choose file"/> No file chosen <input type="button" value="Browse"/>	<input type="button" value="Upload"/>	Pending	<input type="button" value="Delete"/>
2	AADHAR_BACK	<input type="button" value="Choose file"/> No file chosen <input type="button" value="Browse"/>	<input type="button" value="Upload"/>	Pending	<input type="button" value="Delete"/>
3	PHOTO	<input type="button" value="Choose file"/> No file chosen <input type="button" value="Browse"/>	<input type="button" value="Upload"/>	Pending	<input type="button" value="Delete"/>
4	SSC	<input type="button" value="Choose file"/> No file chosen <input type="button" value="Browse"/>	<input type="button" value="Upload"/>	Pending	<input type="button" value="Delete"/>
5	PC	<input type="button" value="Choose file"/> No file chosen <input type="button" value="Browse"/>	<input type="button" value="Upload"/>	Pending	<input type="button" value="Delete"/>
6	CMM	<input type="button" value="Choose file"/> No file chosen <input type="button" value="Browse"/>	<input type="button" value="Upload"/>	Pending	<input type="button" value="Delete"/>

Bank Payment Fee (Step-IV)

- Please Enter the Details Carefully
- The student / college/ customer has to confirm the fee amount to be paid is correct under right service/ head, i.e. Provisional Certificate, Original Degree Certificate, Migration, Examination fee, etc.
- Application will be processed only upon receipt of required fee. Application with insufficient payment will not be processed/ entertained.
- Application/Service fee + service charges + Taxes as applicable; will be debited from student / college/ customer account.
- Wrong payment, i.e., payment for one head/service instead of the desired / intended head/ service will not be refunded. (Ex. Payment made for Provisional Certificate actually intended to pay for Original Degree certificate will not be refunded.)
- Payment made for one service will not be considered / Adjusted for other services.
- Request for refund of excess payment shall be made within 7 working days. Excess payment will be refunded only upon submission of proof for genuine cause. However, the decision of the University is final for refund of excess payment. In case of refund, service charges + taxes as applicable will be debited from the student/ college/ customer account.
- For any technical queries, Contact No. 0884-2300911 may be contacted during working days.

➔ Please Enter the Details Carefully

➔ The student / college/ customer has to confirm the fee amount to be paid is correct under right service/ head, i.e. Provisional Certificate, Original Degree Certificate, Migration, Examination fee, etc.

➔ Application will be processed only upon receipt of required fee. Application with insufficient payment will not be processed/ entertained.

➔ Application/Service fee + service charges + Taxes as applicable; will be debited from student / college/ customer account.

➔ Wrong payment, i.e., payment for one head/service instead of the desired / intended head/ service will not be refunded. (Ex. Payment made for Provisional

Hallticket number	123456789
Applied for	Original Degree Certificate
Amount	2500
Gender:	MALE
Course:	B.Tech
Candidate Name as per SSC	XXXXXXXXXXXXXXXXXXXX
Father Name as per SSC	XXXXXXXXXXXXXXXXXXXX
E-mail ID	XXXXXXXXXX@gmail.com
contact no	XXXXXXXXXX

View Data (Step-V)

Personal Details :

- Hallticket No :
- Student Name :
- Gender :
- Father Name :
- Email-Id :
- Contact No-1 :
- Aaahar No :
- Address :
- Appl. Completed Date :

Payment Details

- Applied For : Original Degree Certificate
- Transaction ID :
- Transaction Date :
- Amount :
- Bank :
- Email-Id :
- Contact No-1 :